



Please read prior to completing your profile

Thank you for choosing Global Excellence, LLC

Our clients require that we verify all dates of employment, salary history certifications and/or degrees. In order to provide these verifications, we need your social security number which will be used for no other purpose than to verify information you provide us. Employment dates on your application and resume must include the starting and ending months along with the years.

Please note that your base salary should not include overtime or bonuses.

We are providing a confidential search for you and would appreciate the same courtesy. By signing this agreement, you agree not to disclose the names of our clients or contact a prospective employer without our permission.

We are happy to provide to candidates our client benefit information on file. However, the information we provide either orally or in written form cannot be relied upon. Company benefits change frequently and we are not always aware of the changes. Please review benefits with your prospective employer at the time of your interview.

List two contemporaries that are familiar with your work	
Name	Name
Company and title	Company and title
Relationship to Applicant	Relationship to Applicant
Work or home phone number	Work or home phone number
Email Address:	Email Address:

By typing or signing my name I verify that all information provided is correct, and authorize Global Excellence, LLC and its designated representatives to verify all information provided by contacting former employers/associates, and schools for degree verification. I release Global Excellence, LLC, colleges and former employers and their employees from any liability that may result from providing or receiving such information.

Date: _____ Signature: _____

Our firm's selection process is not influenced by color, race, age, sex, religion, national origin, disability or handicap unrelated to job ability, ancestry, sexual orientation, marital status, parental status, source of income, military discharge status or other protected group status as defined by law. Global Excellence is an equal opportunity placement agency.